

St. Lucas Early Childhood Center

Application for Employment

Date: _____

Last Name _____ First Name _____ Middle Initial _____

Date of Birth _____ Social Security # _____

Address _____ City _____ State _____ Zip _____

How long have you lived at this address? _____ Phone # _____

Position applied for _____ Email Address _____

How did you learn about us?

Advertisement _____ Relative _____
Friend _____ Inquiry _____ Other _____

Church Membership _____ Pastor _____

Do you have a physical condition that may limit your ability to perform the job for which you are applying? _____ If so, describe _____

Number of hours per week you prefer to work _____

Describe any special circumstances regarding your work schedule: _____

Have you ever (while employed in a child care position) quit? _____
If so, explain: _____

Have you been convicted of a felony within the last 7 years? _____

On what date would you be available to work? _____

Education

School	Name and Address of School	Course of Study	Years Completed	Diploma/ Degree
High School				
Undergraduate College				
Graduate/Professional				
Other (Specify)				

Describe any specialized training, apprenticeship and job-related skills and qualifications acquired from employment or other experiences.

Extra curricular activities, hobbies and interests

Employment History

Employer Name and Address:	Dates Employed From _____ To _____	Work Performed:
Telephone:	Starting/present Job Title:	
Supervisor:	May we contact? Yes _____ No _____	
Reason for Leaving:	Hourly Rate/Salary Starting: _____ Final: _____	

Employer Name and Address:	Dates Employed From _____ To _____	Work Performed:
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REFERENCES (Please include your pastor as one of your references)

Name _____ Relationship _____
Address _____ City _____ State _____ Zip _____
Phone _____

Name _____ Relationship _____
Address _____ City _____ State _____ Zip _____
Phone _____

Name _____ Relationship _____
Address _____ City _____ State _____ Zip _____
Phone _____

We consider applicants for all positions without regard to race, color religion, creed, gender, National origin, age disability, marital or any other legally protected status.

The facts set forth in my application for employment are true and complete. I understand that if employed, misstatements or omissions of facts on this application shall be considered sufficient cause for dismissal. I authorize St. Lucas Early Childhood Center to contact any individual or organization listed on this application. I understand that I may terminate my relationship with the center at any time, with or without cause, and the center reserves the same right.

Signature of Applicant

Date